



PALAU RED CROSS SOCIETY

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VACANCY ANNOUNCEMENT

Opening date: March 06, 2023

Closing date: Open Until Filled

Position:	Disaster Management Officer
Location:	Palau Red Cross Society Office (PRCS), Koror
Salary:	\$12,709.00 - \$17,073.00
Reports to:	Disaster Management Coordinator
Purpose:	The Disaster Management (DM) Officer provides support to the DM Coordinator in implementing programs and activities under the DM Unit. This includes aligning priorities and adhering to the PRCS DM Plan.
KEY RESPONSIBILITIES	
Assists the DM Coordinator in: <ul style="list-style-type: none">• Management of all disaster preparedness and response of PRCS• Implementation of the PRCS DM Plan and all related strategies and action plans• Gathering data for information, education, communication and reporting for DM• Single Incident Emergencies under DM• Activation of PRCS Emergency Operations Center (EOC)• Performing other duties as assigned by the DM Coordinator	
KEY SELECTION CRITERIA	
<ul style="list-style-type: none">➤ High School Degree plus one (1) year relevant work experience.➤ Demonstrated proficiency in organization and communication skills➤ Strong social skills➤ Fluent in English and Palauan languages (written and oral)➤ Computer literate	

Applications may be picked up at PRCS Office at Old OEK Bldg. in Koror or downloaded at <https://palauredcross.org>.

A Palau Red Cross a "Bedud er a Dmolech" el mo er a rokui el chad el kiei er Belau.